

# RAVENSTHORPE PARISH COUNCIL

## UNADOPTED MINUTES OF THE ANNUAL GENERAL MEETING

Held on Wednesday 20<sup>th</sup> May 2009

### 1. OPENING PROCEDURES

**ELECTION OF CHAIRMAN** – M Worthington proposed and R Spring Seconded S Holt, there being no other nominations S Holt was duly elected chairman, he then signed a declaration of acceptance and took the chair.

The new chairman thanked the retiring chairman, J Matts, for all the time and work he had put in as chairman over the last 18 years.

**1.1 APOLOGIES:** P Foss, Catherine Boardman (CC)

**1.2 PRESENT:** B Ball, C Clewes, S Holt (Chairman), J Jones, J Matts, S Pasley-Tyler, R Spring, M Worthington

**1.3 ELECTION OF VICE CHAIRMAN** – R Spring proposed S. Pasley Tyler, M Worthington seconded the motion, there being no further nominations S Pasley-Tyler was duly elected.

### 1.4 DECLARATIONS OF INTERESTS

**Personal** - None

**Personal and Prejudicial** None

**1.5 ADOPTION OF Standing Orders** it was agreed to adopt the standing orders as used the previous year.

**1.6 The following APPOINTMENT OF OFFICERS AND OTHER REPRESENTATIVES were made:**

Responsible Financial Officer	E Peachey - clerk
Internal Checker	J Jones
Bank Signatories	E Peachey, J Matts, J Jones, P Foss and S Holt
Planning Co-ordinator	M Worthington
Grass Cutting Officer	P Foss
Road Safety Officer	B Ball
Snow Warden	Coton: J Jones, Ravensthorpe: J Matts
Tree Warden	R Spring
Village Hall Representative	P Foss
Neighbourhood Watch Co-ordinator	R Partridge – until a new Co-ordinator is found
Footpath Warden	Mo Cobbe

### 1.7 SEATS - maintenance

East Haddon Road	J Matts
Teeton Road	R Spring
West Haddon Road	R Spring
Coton Road	P Foss

**2. THE MINUTES OF THE MEETING held on Wednesday 15<sup>th</sup> April 2008** – were agreed and signed as correct by the chairman.

### 3. MATTERS ARISING

**3.1 Allotments** – J Matts reported that this is now sprayed and ready for use.

**3.2 Speedwatch** – B Ball reported that the six weeks doing speedwatch was now up. 4 cars were caught speeding. New sites have been found for next time – one on Guilsborough Road by Bettycroft and one on Corner of East Haddon and West Haddon Roads. Speed boards and activated signs will be available for use this year. The speed boards are arriving next week. Discussion as to where these should be positioned took place it was agreed that B Ball should go ahead with this. There will be another speed watch in the Autumn.

**3.3 NNALC – Powers of Well Being in the Community** – R Spring referred to this and asked it be put into circulation for discussion next month.

- 3.4 **Access to Reservoir** - This is alright at the moment  
4. **PUBLIC TIME** – there were no members of the public present

## 5. **BUSINESS**

- 5.1 **Minutes of the Annual Parish Meeting** – it was agreed that these were a true record.
- 5.2 **Matters arising from the APM:**
- 5.2.1 **Pocket Park** – Memorial to Pat Patrick – the meeting was advised that the family would like to buy the seat and have a plaque on it with the tree planting to be carried out in the Autumn. The parish council were unanimous in its' support of this.
- 5.2.2 **Dog Mess** - It was agreed that there was a feeling at the APM that action needed to be taken and people made aware of the dangers. After discussion it was agreed that a leaflet drop should be made and more information should go in the newsletter and website. This should include information including the problems of Toxocara. The clerk advised that the Dog Warden is going to put signs up at the entrances of the playing field, the High Street and Guilsborough Road. It was then agreed that the Playing Field Committee should be given support to insist that all dogs should be kept on leads on the playing field. Dog Bins – it was agreed that councillors should look at further sites for the location of dog bins – perhaps erect one this financial year and precept for a further one next year.
- 5.2.3 **Street Lighting** – it was agreed that this should be looked at. J Matts said that he would look into the costs. The aim would be to eventually have 50% of the lighting off after midnight. Clerk to check with the power company the implications of this.
- 5.3 **Presentation of Accounts for Year Ending 31<sup>st</sup> March 2009** – it was agreed that the accounts should be passed and signed as a true record. S Holt and the clerk duly signed the accounts.
- 5.4 **Audit Commission – Annual Return for the year ending 31 March 2009** – this was agreed and filled in and signed by the clerk and chairman.
- 5.5 **Parish Insurance** – quotes – payment due 1<sup>st</sup> June – the clerk advised that she and S Holt had looked at this and the only real changes to be made were with the Street Lighting.  
Two quotes had been received the difference between them being minimal. It was agreed to stay with Allianz Insurance – the annual payment this year being £738 03
- 5.6 **Emergency Plan** – Swine Flu – S Holt advised that he had been to a seminar and had made contact with the local emergency planning person. He suggested that he and the clerk should look at the incomplete plan that had been started and see if that could be finished for adoption by the council. B Ball advised that the WI would like to contribute to this. Concerns were raised again with regard to keeping a list of 'vulnerable people' – after discussion it was agreed that a village the size of Ravensthorpe did not need this.
- 5.7 **DDC** – Hate Incident Policy – emailed to councillors – to be circulated
- 5.8 **West Northants Joint Planning Unit** – Draft Supplementary Planning Document: Affordable Housing – emailed to councillors – not applicable at this stage.
- 5.9 **Local Works** – Reviving Communities – to be circulated
- 5.10 **Equality and Human Rights Commission** - Public Sector Equality Duties - circulation
- 5.11 **SLCC** – Regional Conference for East Midlands – 23 June 2009
- 5.12 **Garden – the Banks** – the clerk advised that no one had come forward as yet. She had sought two quotes to help move things on. One did not have the time at the moment to do it. The second quote was to carry out a one off clearing and pruning work £120 followed by £60 there after four times a year. It was agreed to ask him to do the first clearance at £120 but then continue to find someone in the village to carry out the work at a more reasonable price.

## 6. **PLANNING MATTERS**

- 6.1 **PLANNING PERMISSIONS** – these were noted

### Listed Building Consent

**DA/2009/0092** Listed Building Consent to remove non-original stud walls from kitchen area. The Old Vicarage, 15 Church Hill, Ravensthorpe

**Consent to Carry out Works**

**DA/2009/0231** Work to tree subject to a Tree Preservation Order No DA 293 19 Church Gardens Ravensthorpe

**7. FINANCE**

**7.1 It was agreed to pay the following ACCOUNTS**

e.on	Street Lighting April/May 2009	295.13
	Anglian Water Allotments	10.59
	Allianz Insurance PC Insurance Premium	738.03
	<b>TOTAL</b>	<b>1043.75</b>

<b>PAYMENTS RECEIVED</b>	NCC Mowing Refund	553.54
	DDC Half year Precept Payment	3348.00
	Allotments Rents x 4	80.00

**BALANCES AT THE BANK £7598**

**8. RISK ASSESSMENTS**

**Allotments** – in good order

**Pocket Park** – the gate is now broken and in need of replacing. J Matts very kindly said he would donate and fix a new gate.

**9. CORRESPONDENCE**

**9.1 DDC** - Meeting of Parish And Town councils – 17<sup>th</sup> June 2009 - noted

**9.2 DDC** - Time for Change – Carbon Reduction in the Community – to be circulated

**10. LEAFLETS AND CORRESPONDENCE** for information purposes only

**10.1** Clerks and Councils Direct

**10.2** Rep's Review

**11. Items for next month's Agenda**

**Speed Watch** – new sites

**Garden The Banks**